

**Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting**  
**CFRUC Lower Hall, 525 Wardlaw Avenue Winnipeg MB**  
**Wednesday January 15, 2020**

2015-1

**Present:** Ken Anstie, Linda Thorlakson, Marc Whitehead (ex-officio), Lynne Dunford, Sandi Howell, Scott Barrows, Peggy Barker, Joan Clement, Herb Neufeld, Ian Fillingham, Elsie Douglas (guest)  
**Regrets:** Quorum present.

	<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
1	Call to order	The meeting was called to order by the Chair at 7:05.	
2	Lighting Christ Candle and Reflection	Marc led the Team through a devotional written by Richard Rohr and then led us through a time of prayer.	
3	Special item	Elsie Douglas joined the Team as a representative of the Pastoral Relations Commission. She reiterated the importance of pursuing the Fresh Start Program. She presented the Team with the process and the benefits it has for the new minister as well as members participating. Ken advised her that he had attempted to contact Heather Lee (facilitator) to make the necessary arrangements but had been unsuccessful.	Elsie will forward Ken's phone number to Heather Lee and meanwhile Ken will be in touch with her. Heather will be away until mid-February.
4	Approval of agenda/additions	The agenda was approved with the addition of No's h) to j) under New Business	
5	Minutes of Leadership Team meeting	The minutes of the Leadership Team held November 20, 2019 were approved as presented.	
6	Business arising from minutes:	There was no business arising from the minutes and the 'action items' were reviewed.	
7	<b>Standing Reports:</b>		
	Ministry	Reported by Marc Whitehead and accepted as received. Marc once again reviewed with the Team his various concerns, especially as they relate to deepening our relationships between individuals, developing and expanding our volunteer capacity,	Marc will seek out individuals who will make up the Internal Review Team and report at the February LT meeting.

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		and spiritual care. Opportunities and challenges were discussed at length and it was agreed that an 'Internal Review Team' be struck to review and assess the various internal and external needs as well as make suggestions. Several Team members indicated a willingness to participate and it was agreed that this committee also include a member/members at large.	
	Ministry & Personnel Committee	Reported by Joan Clement and accepted as received. Joan presented a verbal report. She indicated that, at the present time, only one person working in the capacity as Sunday School Teacher had the necessary Clearance Certificates required by the church insurance. They will continue to study this issue and determine if certificates are also required by folks visiting vulnerable (elderly and infirm) to see if the certificate requirement also applies to them. There is also concern about covering the cost of this. Joan will report on this at the next meeting.	
	Property & Equipment Committee	Reported by Ian Fillingham and accepted as received. Various issues such as the deteriorating Narthex stairs and the ramp hand railings were discussed.	
	Finance	Reported by Scott Barrows and accepted as received. The following motion was made by Scott Barrows and seconded by Linda Thorlakson: <b>To approve the engagement of Ryan Merner, CPA, to review the 2019 Financial Statements and waive the appointment of an auditor.</b> This motion was unanimously approved.	
	PATH2	Accepted as received.	

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	<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
	<b>Ministry Group Reports:</b>		
	Worship at Lions Manor	Reported by Jo Millard and accepted as received.	
	Pastoral Care	Reported by Barbara Anne Anstie and accepted as received.	
8	New Business	<p><b>a) Setting dates for AGM Finance and AGM Programs—Ken Anstie.</b> It was agreed that the AGM Finance congregational meeting should be scheduled for Sunday March 15, 2020 after the morning worship service. It was further agreed that the AGM Program congregational meeting be scheduled for Sunday May 3, 2020 after the morning worship service.</p> <p><b>b) Hospitality Balance—Herb Neufeld.</b> A letter from a congregant relating to various challenges being faced by folks who must maneuver within and around the new multiple tenant structure was reviewed and discussed.</p> <p><b>c) Safety Deposit Box—Ken.</b> The SDB at the TD bank has been officially closed and the contents removed. Since only one of the two keys originally issued was returned, a charge of \$52.50 was applied by TD. It is now important to determine where the contents which were removed are to be stored. Among the contents are some important original church documents such as the architectural plans, various microfiche copies of other documents.</p> <p><b>d) Safeway/Sobey’s Gift Certificates—Lynne Dunford.</b> Lynne reported that a total of \$12,100.00 had been sold and CFRUC received a commission of \$605.00.</p> <p><b>e) Accessibility Project Review—Sandi Howell.</b> Sandi provided the LT with an update and a current costing quote for the project. This will be presented to the congregation on Sunday February 23<sup>rd</sup>.</p>	<p>Linda Thorlakson will draft a letter of response to the writer and circulate it for approval and/or input.</p> <p>A safe place to store documents removed from the TD SDB must be determined. This was not assigned to anyone but is stated here for purposes of further discussion.</p>

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		<p><b>f) The Halo Effect—Sandi Howell.</b> Sandi reviewed with the Team the findings of this study and shared a summary of the material. Details of this study will be shared with the congregation over time.</p> <p><b>g) Clearance Certificates—Joan Clement.</b> This was discussed and minuted under M&amp; P Report.</p> <p><b>h) Choosing dates for Fresh Start—Ken Anstie.</b> The following dates will be suggested to Heather Lee, facilitator: Sunday February 23, 2020 after worship, Sunday April 5, 2020 after worship and Saturday May 2, 2020 at 10:00am.</p> <p><b>i) Programs for which funding has been secured Sandi Howell.</b> A total of \$24,850.00 has been secured in order to provide a variety of programs in keeping with our stated mission which is to provide programs for hospitality to the arts, seniors and children. This was unanimously approved by the LT.</p> <p><b>j) Windows upgrade—Scott Barrows.</b> Scott reported that the CFRUC office is presently using Windows 7. It was installed in 2009 and support for this program has been discontinued by Windows. It was agreed that an upgrade be considered and quotes obtained.</p> <p><b>k) 140<sup>th</sup> Anniversary of CFRUC in 2023—Ken Anstie.</b> Ken reminded us that this anniversary is coming up in 3 years. This item was presented for information only and for the purposes of perhaps planning an event, history book, etc. in commemoration.</p>	<p>Ken will review the suitability of these tentative dates with Heather and report back to LT when able to.</p> <p>Joan Clement agreed to research/obtain quotes for a new system.</p>
9	Closing Benediction		
10	Adjournment	The meeting was adjourned at 9:55pm.	

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Chair: \_\_\_\_\_

Secretary: \_\_\_\_\_

**Next Leadership Team Meeting:** 7:00 p.m. Wednesday, February 19, 2020.