

Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting
CFRUC Lower Hall, 525 Wardlaw Avenue Winnipeg MB
Wednesday, June 20th, 201

Present: Murray Gibbings, Irene Greenwood (ex-officio), Herb Neufeld, Ken Anstie, Lynne Dunford, Peggy Barker, Sandi Howell (Corresponding Member), Ian Fillingham, Colin Reed (PATH 2 Presenter)
Regrets: Micheal Edwards. Quorum present.

	Topic	Discussion	Action
1	Call to order	The meeting was called to order by the chair at 7:35pm.	
2	Lighting Christ Candle and Reflection	Irene led us in prayer--sharing a prayer specifically written for the upcoming Indigenous Days.	
3	Approval of agenda/additions	The agenda was approved with the following addition: h) Letter from the Ruth Palmour Estate	
3a)	Accessibility Planning Report	Colin Reed made a presentation, complete with anticipated time lines, relating to the Accessibility Planning aspect of the PATH 2 Team. A graph showing highlights of the timeline was left for perusal on the west wall of the Lower Hall. The following motion was made: Moved by Ken Anstie and seconded by Linda Thorlakson that the Leadership Team direct the Trustees of Crescent Fort Rouge United Church, 525 Wardlaw Avenue, Winnipeg, MB to request the consent of Winnipeg Presbytery to approve the exploration of the possibility of expanding the accessibility to the entire building by the installation of a lift. This exploration will include grant applications to enable the hiring of consultants such as architect, engineer to determine the feasibility and cost of installing a lift and the renovations and updates that the installation would require. This Motion was approved by the Leadership Team.	

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4	Minutes of Leadership Team meeting	The minutes of the May 16 th and the May 20 th Leadership Team minutes were approved.	
5	Business arising from minutes:	None	
6	Standing Reports:		
	Ministry	Accepted as received.	
	Ministry & Personnel Committee	Accepted as received.	
	Property & Equipment Committee	Accepted as received.	
	Winnipeg Presbytery	Accepted as received.	
	Finance	Accepted as received.	
7	Ministry Group Reports:		
	Publicity	Accepted as received.	
	Archives	Accepted as received.	
	Green Team	Accepted as received.	
	House Groups	Accepted as received.	

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		<p>unanimously agreed that this was necessary and that a campaign should commence in early September.</p> <p>e) May, 2019 wedding (Irene Greenwood). Irene advised the Team that she has been meeting with a couple who plan to be married at CFRUC in May 2019. Irene will no longer be on staff at that point. It was agreed that CFRUC assure the couple that a qualified minister from inside our congregation or an outside minister will be available to conduct the marriage ceremony.</p> <p>f) Dementia Audit (Irene Greenwood). An audit of our building was recently undertaken by the Manitoba Alzheimer's Society. Their findings are attached to these minutes under ADDENDUM A.</p> <p>g) Ministry Profile (formerly known as JNAC) (Ken Anstie). It was unanimously agreed that a Ministry Profile Committee be set up to commence with the search for a new minister. The Committee should include a representative from PATH 2.</p> <p>h) Letter from the Estate of Ruth Palmour (Herb Neufeld). We have received a response to a letter written by Herb to the family of Ruth Palmour expressing our appreciation for the generous gift our congregation received from her. It was agreed that this letter should be read to the congregation on Sunday.</p>	<p>Ken Anstie will undertake this endeavor.</p> <p>Lynne Dunford will read this letter to the congregation on Sunday, June 24th.</p>
9	Closing Benediction		
10	Adjournment	The meeting was adjourned at 9:40 pm.	

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Chair: _____

Secretary: _____

Next Leadership Team Meeting: 7:00 p.m. Wednesday, September 19th, 2018. If necessary and at the discretion of the chair, meetings of the Executive may be called during the summer months.

ADDENDUM “A”
Dementia Audit (Building)

Things are generally in good shape re a dementia audit. Most of the items that need changing are small and could easily be changed. Bigger issues can be addressed as we make changes in our building.

- Signage --** Do not use caps.
Some of our signage is too high and is not easily seen, especially by older people—e.g. General Office, Nursery.
Signs should be on the doors of rooms.
Use landmarks (not arrows) “washroom—through door at front of sanctuary”.
Washroom signs—use text, not symbols.
Labels on kitchenette cupboard—yellow background, bold print.
Need for fire extinguishers.
- Posters --** Large print on top half. Use yellow background—best for people with vision problems.

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Mats-- Do not use black mats or dark mats. People with dementia often see them as holes and will not walk on them.
Mat at the top of the Wardlaw entrance stairs—hazardous.

Accessibility Electric buttons for washroom doors.

Hazardous materials under sink in kitchenette—remove— (we should be doing this because of children as well).

Fridge-- Clean out regularly—no dated food.

Quiet Room-- A place to go when people get agitated.