

Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting
CFRUC Lower Hall, 525 Wardlaw Avenue Winnipeg MB
Wednesday, February 21, 2018

Present: Murray Gibbings, Ken Anstie, Irene Greenwood (ex-officio), Linda Thorlakson, Peggy Barker, Herb Neufeld, Michael Edwards, Ian Fillingham
Regrets: Sandi Howell (Corresponding Member), Lynne Dunford. Quorum present.

	Topic	Discussion	Action
1	Call to order	The meeting was called to order by the Chair, Murray Gibbings, at 7:30.	
2	Lighting Christ Candle and Reflection	The Christ Candle was lit and Irene read an excerpt from “Lifting Hearts Off the Ground”. This was followed by a time of silent reflection and prayer.	
3	Approval of agenda/additions	The agenda was approved pending the following additions: Under Agenda Item No. 7, New Business n) Review of the Memorandum of Understanding with The Keep and o) Presbytery offer to provide bus service to the joint worship service May 27.	
4	Minutes of Leadership Team meeting	The minutes of the January 17, 2018 Leadership Team Meeting were approved as presented.	
5	Business arising from minutes:	None	
6	Standing Reports:		
	Ministry	Accepted as received.	

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	Ministry & Personnel Committee	Accepted as received.	
	Property & Equipment Committee	Accepted as received.	
	Winnipeg Presbytery	Accepted as received.	
	Finance	Accepted as received.	
	PATH2	<p>On Sandi Howells behalf, Linda Thorlakson reviewed PATH2 Recommended Allocation of Grant Funds Received for 2018 (see Addendum “A”) and PATH2 Draft Action Plan for Increased Programming for Seniors (see Addendum “B”).</p> <p>The following Motions were made: Moved by Linda Thorlakson: That the Leadership Team approve the recommended allocation of grant funds as outlined in Addendum “A”. Seconded by Peggy Barker. The motion was approved by the Team.</p> <p>Moved by Linda Thorlakson: That the Leadership Team approve PATH2 request to establish a contract for the hiring of a Seniors Coordinator as specified in Addendum “B”, Grant #3. Seconded by Ian Fillingham. The motion was approved by the Team.</p>	
	Ministry Group Reports:		
	CFR Gardeners	Reported Barb by Masterman. Accepted as received.	
	Children and Youth Faith Formation	Reported by Irene Greenwood. Accepted as received.	

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	Alleluia Singers	Verbally reported by Herb Neufeld. Accepted as received.	
	Kitchen Angels	No report was received.	
7	New Business	<ul style="list-style-type: none"> a) Roof Repairs (Ian Fillingham). Ian reported that a roofing company has been engaged to provide an estimate to complete all the repairs. Further estimates will be obtained before a decision to move ahead with this project. b) Risers (Ian Fillingham). There has been a request from a renter to store a set of risers in the church. It was determined that we did not have the room to store them. c) Daycare (Murray Gibbings). Based on discussions with the director of CFRUC Daycare at our January meeting and on information provided by Sandi Howell as noted in Addendum “C”, the following motion was made: Moved by Linda Thorlakson: That we grant permission to the CFRUC Daycare to proceed with an application to establish 4 Infant Daycare spaces in the 2nd floor Meeting Room. Seconded by Ian Fillingham. The motion was approved by the Team. d) Boys Club—this item was deleted from the agenda. e) Ms. Ruth Palmour Estate (Murray Gibbings). It was agreed that a card expressing our gratitude for her bequest be sent to the family of Ms. Palmour. f) Poulins—Ian Fillingham. CFRUC Daycare was advised by their health and safety inspector that there was evidence of mice in the daycare area. They suggest that the building be fumigated by a company like Poulins. 	<p>Ian will advise the renter.</p> <p>Herb Neufeld will send a card on behalf of the congregation.</p>

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		<p>g) Open Door Winnipeg—Linda Thorlakson. It was agreed that we would once again participate in this event which takes place on Saturday, May 26th.</p> <p>h) “We are all Treaty People”—Ian Fillingham. A request to participate in a special event in September was reviewed and it was agreed that we would participate. Michael Edwards will be the CFRUC rep.</p> <p>i) Applebee’s Fundraiser—Murray Gibbings. We continue to agree that participation in this fundraiser will be suspended. We will reconsider participating again in the future.</p> <p>j) CFRUC Nursery tables and chairs—Ken Anstie. Barbara Anne Anstie and Jan Harper have done a thorough cleaning of the daycare and found many of the old wooden chairs to be unsafe. New tables and chairs have been purchased to replace the wooden ones for a total cost of \$212.33. LT agreed to this expense. The following motion was made: Moved by Linda Thorlakson: That the funds for the purchase of this Nursery furniture be withdrawn from the Memorial Funds account. Seconded by Peggy Barker. This motion was approved by the team.</p> <p>k) Revised 2018 budget—Debbie Girard. The following motion was made: Moved by Debbie Girard: That the proposed “draft” budget be approved as presented. Seconded by Ken Anstie. The motion was approved by the team.</p> <p>l) Banking arrangement—Debbie Girard. It was agreed that in order to distribute and hold the Palmour bequest funds in keeping with the wishes of the congregation, separate</p>	<p>That Debbie and Herb make the necessary arrangements at the TD bank where the church presently does its banking.</p>

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		<p>bank accounts would be necessary for this purpose. The following motion was made. Moved by Debbie Girard: That sub accounts be established with the TD bank in order to establish a savings and a GIC account. Seconded by Linda Thorlakson. The motion was approved by the Team.</p> <p>m) Easter Breakfast—Irene Greenwood. Doris Mae Oulton has generously offered to “head up” the annual Easter Breakfast once again. LT accepts her generous offer.</p> <p>n) The Keep—Irene Greenwood. It was agreed that reps from the Leadership Team, the Finance Committee and PATH 2 would review the existing “Memorandum of Understanding” and undertake to formalize an agreement acceptable to both parties.</p> <p>o) Bus service to Joint Worship Service—Irene Greenwood. Presbytery has offered to provide bus service to churches in order to ensure everyone who needs transport to this service on Sunday, May 27th at U of M has transport. It was agreed that we would car pool and provide transportation to anyone from CFRUC who wishes to attend this event. The offered bus service will not be required.</p>	<p>Irene will advise Doris Mae.</p> <p>???</p> <p>Irene will advise Presbytery.</p>
8	Closing Benediction		
9	Adjournment	The meeting was adjourned at 9:15.	

Chair: _____

Secretary: _____

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ADDENDUM “A”

Draft Action Plan for Increased Programming for Seniors

Amount: - up to \$4,500.00 for fee for service (contract to carry out the following)
- \$500.00 for supplies and marketing

Completion date: August 31, 2018

Suggested Plan of Activities		
Activities	Deliverable	Time Line
<ul style="list-style-type: none"> • Liaise with other people/organizations providing programming for seniors 	<ul style="list-style-type: none"> • List of contacts 	<ul style="list-style-type: none"> • Weeks 1 - 4
<ul style="list-style-type: none"> • Research program options already available in neighbourhood to avoid duplication 	<ul style="list-style-type: none"> • List of programs 	<ul style="list-style-type: none"> • Weeks 1 - 4
<ul style="list-style-type: none"> • Identify opportunities for seniors’ involvement within current CFRUC activities and priorities 	<ul style="list-style-type: none"> • List of opportunities within CFRUC 	<ul style="list-style-type: none"> • Weeks 1 - 4
<ul style="list-style-type: none"> • Determine level of interest in various types of activities both within existing CFRUC activities as well as new activities 		<ul style="list-style-type: none"> • Weeks 5 - 8

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<ul style="list-style-type: none"> Analyze opportunities and interest 	<ul style="list-style-type: none"> Recommendations for organized opportunities with operational needs/costs 	<ul style="list-style-type: none"> Weeks 5 - 8
<ul style="list-style-type: none"> Organize and schedule a variety of activities targeting seniors, e.g. physical exercise, healthy eating, volunteer, socializing 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Weeks 6 - 7
<ul style="list-style-type: none"> Publicize offerings 	<ul style="list-style-type: none"> Marketing materials and plan 	<ul style="list-style-type: none"> Weeks 7 - 8
<ul style="list-style-type: none"> Record registration and maintain data base 	<ul style="list-style-type: none"> Records of attendance 	<ul style="list-style-type: none"> Week 7 - 9
<ul style="list-style-type: none"> Conduct evaluation of response to activities from seniors 	<ul style="list-style-type: none"> Report with results 	<ul style="list-style-type: none"> Week 15
<ul style="list-style-type: none"> Run events 		<ul style="list-style-type: none"> Week 9 - 16
<ul style="list-style-type: none"> Develop plan to continue activities fall 2018 through winter 2019 	<ul style="list-style-type: none"> Written plan 	<ul style="list-style-type: none"> Week 15 - 16

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ADDENDUM “B”

PATH 2 Recommended Allocation of Grand Funds Received for 2018

Grant & Area of Focus in Application	Recommended Allocation for 2018
<p>Grant #1 – United Church Embracing the Spirit</p> <p>To support Hospitality to the Arts</p> <ul style="list-style-type: none"> • Audio and other improvements to enhance venue for concerts and performances • Concert expertise/consulting to increase number and size of converts • Artfest support (honoraria, communication, supplies) 	<p>\$20,000.00 received, to be allocated approximately as follows:</p> <ul style="list-style-type: none"> • \$10,000 for various site improvements, e.g. Speakers and equipment for Sanctuary, Equipment for concert streaming, Baffle in Upper Hall • \$5,000.00 for concert expertise/consulting (Home routes/musician fees) • \$5,000.00 for Artfest (Communication/Supplies/Honoraria)
<p>Grant #2 – Winnipeg Presbytery CDI Inc.</p> <p>To support Outreach to Children</p> <ul style="list-style-type: none"> • Art City 	<p>\$ 9,670.00 received, to be allocated approximately as follows:</p> <ul style="list-style-type: none"> • \$9,670.00 for Art City contract (Supplies and facilitators for 9 months of after school programming)
<p>Grant #3 – Winnipeg Foundation</p> <p>To support Outreach to Seniors</p> <ul style="list-style-type: none"> • Increased programming for seniors 	<p>\$25,000.00 received, to be allocated approximately as follows:</p>

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<p>To support Hospitality to the Arts</p> <ul style="list-style-type: none"> • Audio and other improvements to enhance venue for concerts and performances • Concert expertise/consulting to increase number and size of concerts • Marketing/communication of events • Artfest support 	<ul style="list-style-type: none"> • \$5,000.00 for increased programming for seniors: (Contract a person to research program options, determine interest, publicize offerings and implement a variety of activities) • \$6,000.00 for Audio enhancement • \$2,500.00 Consulting/musician fees • \$5,000.00 for Marketing/ Communications • \$1,500.00 Artfest • \$5,000.00 tbd
<p>Grant #4 – City of Winnipeg – Jenny Gerbasi</p> <p>To support Artfest</p>	<p>\$300.00 received, to be allocated approximately as follows:</p> <ul style="list-style-type: none"> • \$300.00 for Artfest community barbeque
<p>Grant #6 – Service Canada (Federal Summer Job Fund)</p>	<p>Pending: 7,640.00 salary and MERCS</p> <ul style="list-style-type: none"> • To be used for general property maintenance and upkeep
<p>Total</p>	<p>\$54,970.00 received to date Pending \$7,640.00</p>

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ADDENDUM “C”

Consultation Regarding Expansion of FRCC to the Meeting Room

1. **AA** – they have no issue with this but would like to walk around with us to choose an alternate meeting space if we go down this road.

2. **The Keep** – they have no issue with this but worry about noise affecting sleeping babies. Discussion is actually underway with The Keep regarding baffling noise which would be helpful in this situation and also for booking other events over and above just infant concerns.

3. **Home Routes** – this is not really an issue for them at this time. We have used this room for a dressing room on a one-night basis but the room could still be used or even better, the daycare space which has been offered. The daycare space offers more privacy re washrooms etc. for performers.

4. **Winnipeg Boys Choir** – They are also happy to work with us to accommodate this request. If we can provide storage for the electric piano, then boys can arrive 10 minutes early to set up in the space which Bonnie has offered for evening use. They would also like to be kept in the loop and to discuss again how it would all work.