

Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting
CFRUC Lower Hall, 525 Wardlaw Avenue Winnipeg MB
Wednesday February 15th, 2017

2015-1

Present: Murray Gibbings, Irene Greenwood (ex-officio), Sandi Howell (PATH rep), Herb Neufeld, Ian Fillingham, Linda Thorvaldson, Lauren Sawchuk, Lynne Dunford, Jo Millard (sitting in for Ken Anstie)
Regrets: Kathy Desbiolles. Quorum present.

	Topic	Discussion	Action
1	Call to order	The meeting was called to order at 7:05 by Murray Gibbings.	
2	Lighting Christ Candle and Reflection	Irene read the passage for the coming Sunday found in Luke 7 where Jesus attends a dinner and a woman washes his feet with her tears and anoints them with oil.	
3	Approval of agenda/additions	The agenda as approved without any additions or deletions.	
4	PATH Report	Sandi Howell reported on PATH activity to date and apprised the team on what they would be working on going forward. Please refer to ADDENDUM "A" for an outline of her report. The LT unanimously approved PATH's request to proceed as per their proposal and to change their name to PATH 2	
5	Remit No. 4	Remit No. 4 was approved by the LT unanimously. Irene briefly reviewed the content of the report for the benefit of members of the team who had been unable to attend the briefing session.	

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Wednesday February 15th, 2017

2015-2

	Topic	Discussion	Action
6	Minutes of Leadership Team meeting	Minutes of the January 19, 2017 minutes were reviewed and changes made to #7 Ministry and Personnel to more accurately reflect the discussion which had ensued.	
7	Business arising from minutes	Ian advised that he had been unsuccessful in determining exactly what changes had been undertaken by the UCW groups specifically as it relates to funding going forward under the new structure. Jo Millard suggested it was anticipated that the funding would continue much like it has in the past.	
8	Standing Reports:		
	Ministry	Irene submitted a report which advises as to the direction she wishes to take over the next few months. Some of her focus will be on issues related to the “Truth and Reconciliation” process and how, as a church we might respond and be educated about the matter. Her report/request was unanimously accepted by the LT.	
	Ministry & Personnel Committee	Accepted as received.	
	Property & Equipment Committee	Accepted as received.	
	Winnipeg Presbytery	Jo Millard gave a verbal Presbytery report based on the meeting which had occurred the night before. Her verbal report has now been included in the ‘Reports For February’.	
	Finance	Accepted as received.	

Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting
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Wednesday February 15th, 2017

2015-3

	Topic	Discussion	Action
9	Ministry Group Reports:		
	Stewardship	Accepted as received.	
	Children and Youth Formation	No report was received	
	All Ages Concert	No report was received.	
	Garden Group	Accepted as received.	
	Riverview Wheelchair Team	No report was received.	
	Kitchen Angles	Accepted as received.	
	Alleluia Singers	Accepted as received.	
10	New Business	<p>a) Planned Giving. Irene advised that Katherine Hofly has offered to conduct a workshop for congregation folk interested in learning about leaving bequests for the church in their estate plans. It was decided to defer this invitation until the fall.</p>	
		<p>b) Welcome Place. Irene suggested that it might be appropriate to make an announcement in the upcoming bulletins encouraging folks to donate to this organization which is coming under increase financial pressure due to the influx of illegal immigrants at the Emerson border crossing. The LT agreed to this request.</p> <p>c) Emerson United Church. Irene suggested that it might be a good gesture for us to write a letter of encouragement and support to this church which is participating so directly with the needs of those persons crossing the border into Canada. This request received unanimous consent.</p>	Irene will write the letter on behalf of our congregation.

Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting
CFRUC Lower Hall, 525 Wardlaw Avenue Winnipeg MB
Wednesday February 15th, 2017

2015-4

	Topic	Discussion	Action
		d) Winnipeg Foundation Grant. Ian advised that he did not have the information and the matter was deferred.	
11	Closing Benediction		
12	Adjournment	The meeting was adjourned at 8:40pm.	

Chair: _____

Secretary: _____

Next Leadership Team Meeting: 7:00 p.m. Wednesday, March 15th, 2017

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CFRUC Lower Hall, 525 Wardlaw Avenue Winnipeg MB
Wednesday February 15th, 2017

2015-5

ADDENDUM 'A'

Planning and Transformation Hub (PATH) Update **LT Meeting 15 February 2017**

Purpose for the visit: To update LT on proposal for moving forward to June 2017.

Background –

Role Statement (Sept 2015 to February 2017):

“Our role is to provide leadership to the congregation to re-imagine what church is for us”.

2016-2017 activities as approved at LT June 15, 2016

1. Sept to December Activities
 - a. Conduct external consultations and engage potential partners
 - b. Communicate and gather feedback from congregation
 - c. Validate a suggested plan for moving forward
 - d. Re-engage architect if required
 - e. Prepare RFP for Developers if required

Results:

- All consultations and validations are complete
- Preparation to engage Developer is complete (if required)

Action Update:

- The role of PATH (as above) and the work as approved by LT is now complete with the validation by the congregation on 22 January as follows:
 - 22 January Motion: That the congregation of CFRUC approve the concept of expanding our outreach to children, youth, families and seniors in the neighbourhood while also expanding our hospitality to the arts community.
- PATH met subsequent to 22 January and ***suggests the following actions to 30 June 2017.***
 - PATH now be called ***PATH 2*** with a new goal and activities from Feb 2017 to June 2017.

Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting
CFRUC Lower Hall, 525 Wardlaw Avenue Winnipeg MB
Wednesday February 15th, 2017

2015-6

- **Goal to 30 June:** Define low and high resource scenarios for ministries for children, seniors and hospitality to the arts, and analyze feasibility.
- **Suggested activities** until 30 June 2017
 1. Define possible scenarios
 2. Structure teams to get the work done
 3. Analyze Feasibility – Suggested *Criteria* -Impact to building, Volunteer capacity, Staff requirements, Cost, Funding potential

The **structure of PATH 2** will be as follows:

- Coordination and communication will remain with the overarching PATH 2 committee. PATH 2 will coordinate activities with other groups such as Circle 1, etc.
 - Three additional committees will be created and headed as follows:
 - Children: Doug (interested Ian)
 - Seniors: Linda (interested Sandi)
 - Hosp to the Arts: Sandi (interested Ian, Doug, Bill and Linda)
 - Membership of PATH 2: Kathy Desbiolles will retire. Potential new member is Colin Reed (has not been approached).
- PATH has created a **draft framework for analyzing feasibility** according to standard business case methods as follows:
 1. Benchmarking - High level description of similar or related ventures
 2. Program description - Programs & services, what will it do
 - a. Community engagement, how the community is engaged
 - b. Describe alternative scenarios – little, moderate or aggressive funding levels
 - c. Describe program/service design
 3. Leadership & staffing - Roles & responsibilities Volunteer requirements and recruitment

Crescent Fort Rouge United Church (CFRUC) Leadership Team (LT) Meeting
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2015-7

4. Scalability – low resource, high resource
 5. Legal, formal contract or constitution
 6. Financial Requirements
 7. Sources of funding, income
 8. Draft financial statement - financial requirements vs. income
 9. Benefits, success factors and realization, we know we are successful when . . .
 10. Risks
 11. Timing Considerations
 12. Implementation Considerations
 13. Next phase or steps e.g., Documents that require approval, Legal agreements, Grant applications
- Note that in listing potential funding sources PATH 2 will list any potential funding sources that could apply to CFRUC thus creating a master list.
- **PATH requests LT approval of these suggestions in order to move forward immediately and also to keep the congregation informed.**